

# FOR 1<sup>st</sup> CYCLE OF ACCREDITATION

# SHRI. KHASDAR GOVINDRAO ADIK LAW COLLEGE, SHRIRAMPUR.

KHA GOVINDRAO ADIK LAW COLLEGE, NEWASA ROAD, SHRIRAMPUR 413709

www.khagovindraoadiklawcollege.com

SSR SUBMITTED DATE: 31-01-2019

#### Submitted To

# NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

**BANGALORE** 

January 2019

### 1. EXECUTIVE SUMMARY

#### 1.1 INTRODUCTION

The establishment of our institution is on 3rd July 1998 and affiliated to Savitribai Phule Pune University, Pune with the objectives of providing education to students of rural area in Ahmednagar district. This educational society was registered under Bombay Public Trust Act, 1950. With the moto, "Adhyapanam Brahma Yadnyaha". The name Khasdar Shri. Govindrao Adik law College is given to this institute as Shri. Govindrao Adik's elder brother of late. Hon'ble Shri. Ramrao Adik had got gold medal in law field, so they thought there must be at least one law college in this rural area so that the students from the low lying area will get benefit and opportunity to impart legal education more meaningfully and effectively in the contemporary circumstances.

The government of Maharashtra has given permanent recognition and affiliation to the institute on 3 july 1998 for three years and 5 years law course and the integrated law course has got affiliation by the Savitribai Phule Pune University on 7 Sept 1998. The college has the approval of affiliation by the Bar Council of India on 3rd July 2000. Our college has not received any grant-in-aid from government of Maharashtra since its establishment nor got any financial support from the university grant commission. Our college is totally run by our parent institute Trimurti Pawan Pratishthan. The teaching and non-teaching staff got the salary from the fees paid by the students. The college used to conduct curricular, co-curricular, extra- curricular activities like seminars, workshops, conferences. It also runs Legal Aid Clinic, NSS, Earn and Learn Scheme and different schemes of UGC. By these activities college makes overall development of students.

#### Vision

" Tamso Ma Jyotirgamaya".

I Will lead my life from untruth to truth

#### Mission

- 1. To bestow opportunities in legal education mostly to the socially underprivileged and financially weaker sections of the society.
- 2. To furnish principal knowledge and build out skills, talent and proficiency to meet the future challenges.
- 3. To inculcate research culture and positive attitude for the overall development of the nation.
- 4. The mission of our law college is to make each and every law student to run along with leading stream and they should proliferate at the top to bottom level.

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### 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

#### **Institutional Strength**

#### 1) Institutional Strength:-

- 1. The college consists of highly qualified efficient and widely experienced teaching and non teaching staff.
- 2. Our library is one of the well equipped consisting of books and leading national and state level journals, periodicals and other magazines related to law and human development.
- 3. Our college is equipped with computer lab along with infrastructure and AIR data base.
- 4. A separate reading room ,conference hall, study centre, separate hostels for girls and boys.
- 5. Separate moot court hall, separate provisions for advocates and staff professors for referring journals.
- 6. It is located in Shrirampur taluka which is nearer to holy sacred place "Shirdi".
- 7. It is near High Court of Aurangabad.
- 8. Our college is having 24 hrs water facility, electricity, power supply and seize fire.
- 9. The Law college is having separate canteen/mess, Hostel and staff quarter facility.
- 10. Gymkhana is equipped with adequate sports facility for students including Indoor and out door games.

#### **Institutional Weakness**

#### Institutional Weakness:-

- 1. Our college is not having post graduate studies and diploma courses.
- 2. There is no Research centre.
- 3. Being a non grant college, the students from rural areas and tribal areas, are not able to bear the university fees.
- 4. Our college does not get any kind of financial support from any other sources, so our college has not progressed so much.

#### **Institutional Opportunity**

- 1) learning and teachingshould be ICT based.
- 2) Library digitalization.
- 3) Remedial coaching classes must be free.
- 4) Placement for the students.

#### **Institutional Challenge**

1. Institutional Challenges

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- 1) To start diploma courses and PG studies.
- 2) Admission process for students after XII class.
- 3) Collaborations with other agencies.
- 4) Introduction of new courses.
- 5) MOU with other collaborating agencies.

#### 1.3 CRITERIA WISE SUMMARY

#### **Curricular Aspects**

Curriculum Planning and Implementation:-

- -The university bodies designs the curriculum of the law as per the module prescribed by the bar council of India .The vision and mission is run by the institution. Law college taught the subjects in different methods.
- The law college is having LL.B (3 years) and B.A.LL.B (5 years) degree course. As per the time table the faculty members teaches the assigned subject.
- -The law college conducts guest lectures by inviting the guests of expert subjects from the court by using information and communicational technology in teaching.
- -The principal arranges teachers meeting for the concerned academic year the respective teacher prepares teaching plan and looks after its implementation.
- -The concerned subject teacher conducts the internal assessment of the students. The Moot Courts, seminars, internal test, essay writing, debate competition and other related activities are conducted during the period. The curricular activities are effectively implemented by the principal.
- -The law college has made different attempts to enhance the issues relating to human values, professional, environment, women's right, demonetization, goods and service law, orphan case, and disordered sector problems.
- -The law college has organised the special programmes like jail visit, remand homes, police station visit, chamber visit and court practice, Moot Court competition.

#### **Teaching-learning and Evaluation**

- 1. The law college exclusively follow the guideline. the strategy of the university the bar council of India and government scholarship.
- 2. The respective teacher under admission committee gives counseling about college discipline, subject and method of teaching earlier to admission.

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- 3. The law college accepted traditional process and novel practices to serve the needs of the students.
- 4. The law college has adopted programs for slow learners and advanced learners.
- 5. The institution has adopted various methods of teaching processes like participative method, Experimental Method and Problem Solving Method
- 6. The students are made compulsory to read daily newspaper, English, magazines, journals, case laws and judgment.
- 7. The law college has an isolated examination cell and queries related to exams are sorted out by examination committee. The chief examination officer is appointed to look into these related matters.
- 8. The college is organising various programmes for the over all including internal assessment throughout the academic year.

#### Research, Innovations and Extension

- 1. The law college though old but availed with rich library used for research work, to be carried out by the teachers and students.
- 2. The library is located in separate spacious well furnished, lighted, ventilated and enriched stocked library.
- 3. The different subject books and journals are made available for research work.
- 4. The reading hall of the library accommodation 150 students at a time and a separate reading hall for practicing lawyers and separate provision is made for staff members.
- 5. The law college organises the legal aid camp and legal awareness programs in the near by villages as a part of social change. The college had a legal aid clinic to enhance the activities in well manner and involved the local persons to participate.
- 6. The law college conducts the activities like National Service Scheme (N.S.S) in the selected villages like Eklehere, Taklibhan, Mahadevwadala, Shirasgaon during year 2011 to 2018.
- 7. The law college has organised various programmes like water conservation, tree plantation, Swachta Abhiyan, value added education program, human rights, and duties lectures, street play ,road repairing in village ,health development programes, physical and mental enhancement, blood donation camp, yoga and cultural activity , road safety information and so on and for propagating women's right on women day.

#### **Innovation and Workshop:-**

The law college conducts various programs like making rallies, conducting various seminars or workshops as per the university direction to make aware to the people about HIV and AIDS and informative cultural events to sensitize people on social issues like child labour and dowry death .

In order to fulfill the social responsibility member extension programs by the way of national service schemes and through Earn and learn schemes are conducted in collaboration with industry, community and other colleges.

#### **Infrastructure and Learning Resources**

1. The institution is having its own building. The college teaching and non teaching is provided with sufficient infrastructure facilities. The institution is having eight classrooms, one moot court hall and two seminar hall.

- 2. Ladies and boys common rooms are separate, There is separate staff room, library, computer room, Internal Quality assurance cell (IQAC office) principal cabin attach with Ante Room and Washroom, Examination room, national service schemes (N.S.S), gymkhana and adequate toilets for boys, girls and staff.
- 3. Each classroom and premises is under the surveillance of CCTV camera.
- 4. The law college is highly equipped with rich library located in separate spacious well furnished lighted, ventilated and enriched stocked library. It contains journals, law books, magazines, all India reports and it is mechanized by using bar code system. Wi-Fi facility is available in computer lab.
- 5. The college space is sufficient for indoor and out door games .The gymkhana is equipped with football, holly ball, table tennis, badminton, kho-kho, kabaddi, cricket, chess and carom.
- 6. The law college is having separate facility of canteen, vehicle parking and RO drinking water along with cooler system.
- 7. The institution provides first Aid facility.

#### **Student Support and Progression**

- 1. The law college has conducted students council which involved in different sub committees like antiragging, Earn and learn scheme, sexual harassment, magazine, library. Different findings from the schemes of university, are made available to the students.
- 2. Alumini association has set up by law college and has organized various non financial programme like personality and carrier development programme, Teaching and Placement counseling.
- 3. The courses concluded by the Institution equips students to face professional challenges.

The college is committed to impart legal education on scientific basis. The Classroom teaching is supported by moot courts, legal aid, legal literacy which introduces student to court crafts and exposes them to social reality.

Kha. Govindrao Adik Law College is an equal opportunity institution. It observes the principle of equality as guaranteed under the constitution of India and other Statutes. The College strives to ensure social and educational empowerment of under privileged section of society and to make legal education accessible to students from rural areas as well as deprived lot. The College provides reservation in admission for SC, ST, OBC and differently abled people.

The college translates its vision to the surrounding society through its legal Aid Centre by conducting free legal Literacy Camps and providing free legal Aid.

Admission for law course in Kha. Govindrao Adik Law College is only on basis of merit. The college has given admission under the control of Director of higher education.

The Institute from the view point of skill, aptitudes and competencies to meet the future challenges, organizes National and State Level Seminars, Workshops, Conferences and skill. The Institute through National Service Schemes and Legal Aid Clinic is rendering services to the society. there by the Institute is contributing for progress and development of the nation.

The Institute is trying to bridge the gap between the theoretical knowledge and professional practice in law through organizing Moot-Court activities and visit to the court, police station and juvenile observation homes for the students to confront the actual working this establishment.

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#### Governance, Leadership and Management

The law college management is separated into two tiers relating to plans and management operation. First, it has its independence at academic level and secondly its work through official plans i.e. office management .As per the decentralization of management work distributed by Principal of law college level. Such committee works and functions as per the direction and resolution of meeting, guidelines provided or assigned by principal. Each committee member jointly and separately implements the strategic plan for upcoming work. Such work must be performed by various committees comprising of teaching,non-teaching staff and Finance and account section officer of the law college.

Some of additional work relating to academic work like arrangement of seminar programme workshop various birth anniversary death anniversary as per university circular .Also student welfare work throughthe students committee has been decentralised by academic management .

#### **OFFICIAL MANAGEMENT:**

Our law college management committee allotted work to every member of non teaching staff and supportive staff relating to office management. The head clerk supervises and monitors the functioning of work allotted to clerk of non teaching staff member of committee as per necessity.

Our law college management also separately monitors and examines the financial work of account section, purchase books, articles, furniture's and all examination admission fees, all collection and all examination admission fees .All collection relating to financial matter is monitored by Sr. clerk and Accounts which is accountable to principal.

The Organization structure is divided into following head which is given below.

- Governing Council: The Parental Authority is our governing council which consist of President and other board member of council. They take decision relating to framing and making policy in meeting of governing council and provide effective planning and development for law college.
- Principal :Our principal implements the strategic plan of governing council in college through faculty in academic and other works through non-teaching members .The development and planning work also is monitored by principal.
- Faculty: The faculty member try to fulfil the work allotted to them and also effectively complete within prescribed period of allocated duration.

#### **Institutional Values and Best Practices**

Institutional values and best practices are applicable to the college through regulating various gender equity advancement programs. The gender responsiveness of the college is noticeable from the facilities like safety security and common rooms for the girls students. For the best practices, the institute resort alternate energy initiatives by the renewable energy sources, trough the creation of rain water harvesting structure,

incorporation of disposal waste management in college campus. Staff and students takes initiatives in certain green practices by using bicycles and public transport. The trees and plants grown in the premises are part of green landscaping. A large number of expenditure is incurred on green initiatives, and waste management. The institute is well equipped with rest rooms, ramps physical facility and makes the provisions of scribes during examinations.

# 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College					
Name	SHRI. KHASDAR GOVINDRAO ADIK LAW COLLEGE, SHRIRAMPUR.				
Address	Kha Govindrao Adik Law College, Newasa Road, Shrirampur				
City	Shrirampur				
State	Maharashtra				
Pin	413709				
Website	www.khagovindraoadiklawcollege.com				

Contacts for Communication								
Designation	Name	Telephone with STD Code	Mobile	Fax	Email			
Principal(in- charge)	Rajbhoj Sanghamitra Shambhudeo	02422-223265	9767630721	02422-22314	kgalawcollege@g mail.com			
IQAC Coordinator	Shinde Jyoti Bhimrao	02422-221716	9657798178	02422-22365	jyotishinde92@gm ail.com			

Status of the Institution	
Institution Status	Private

Type of Institution				
By Gender	Co-education			
By Shift	Regular			

Recognized Minority institution			
If it is a recognized minroity institution	No		

Establishment Details

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college)	ich the college	is affili	ated/ or v	vhich gov	erns the	college (i	f it is a constituen
State		Uni	versity na	me		Docun	nent
Maharashtra Savitribai Ph			tribai Phu	le Pune U	niversity	View I	<u>Document</u>
Details of UGC r	ecognition						
<b>Under Section</b>		Date				View Doc	ument
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Location and Area of Campus								
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.				
Main campus area	Kha Govindrao Adik Law College, Newasa Road, Shrirampur	Rural	2	90000				

# 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)								
Programme Level	Name of Pr ogramme/C ourse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted		
UG	BA LLB,Law	60	H.S.C	English	60	14		
UG	LLB,Law	36	Any Degree Recognized by UGC	English	60	60		

# Position Details of Faculty & Staff in the College

Teaching Faculty												
	Profe	essor			Asso	Associate Professor			Assis	Assistant Professor		
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0		1		0		1		10
Recruited	0	0	0	0	0	0	0	0	4	6	0	10
Yet to Recruit				0				0				0
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				0				10
Recruited	0	0	0	0	0	0	0	0	6	4	0	10
Yet to Recruit				0		1	-1	0		1		0

Non-Teaching Staff						
	Male	Female	Others	Total		
Sanctioned by the UGC /University State Government				0		
Recruited	0	0	0	0		
Yet to Recruit				0		
Sanctioned by the Management/Society or Other Authorized Bodies				8		
Recruited	3	5	0	8		
Yet to Recruit				0		

Technical Staff						
	Male	Female	Others	Total		
Sanctioned by the UGC /University State Government				0		
Recruited	0	0	0	0		
Yet to Recruit				0		
Sanctioned by the Management/Society or Other Authorized Bodies				2		
Recruited	1	1	0	2		
Yet to Recruit				0		

# Qualification Details of the Teaching Staff

	Permanent Teachers									
Highest Qualificatio n					Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	3	0	3

Temporary Teachers										
Highest Qualificatio n		Associate Professor		Assistant Professor						
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	2	0	4

Part Time Teachers										
Highest Qualificatio n	Professor				<b>Assistant Professor</b>					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
Number of Visiting/Guest Faculty	Male	Female	Others	Total
engaged with the college?	2	2	0	4

### Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	193	0	0	0	193
	Female	34	0	0	0	34
	Others	0	0	0	0	0

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	22	16	22	39
	Female	13	6	26	28
	Others	0	0	0	0
ST	Male	1	0	4	3
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	32	21	50	66
	Female	3	7	13	19
	Others	0	0	0	0
General	Male	62	41	81	104
	Female	12	20	31	40
	Others	0	0	0	0
Others	Male	12	7	21	21
	Female	1	3	9	5
	Others	0	0	0	0
Total		158	121	257	325

# 3. Extended Profile

## 3.1 Program

### Number of courses offered by the institution across all programs during the last five years

Response: 2

2	File Description	Document
	Institutional Data in Prescribed Format	View Document

#### Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	8	8	8	8

### 3.2 Students

#### Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
158	121	257	325	291

File Description	Document
Institutional Data in Prescribed Format	<u>View Document</u>

# Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14	
48	48	57	57	57	

File Description	Document
Institutional Data in Prescribed Format	View Document

#### Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	28	51	61	37

File Description	Document
Institutional Data in Prescribed Format	<u>View Document</u>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	10	10

File Description	Document
Institutional Data in Prescribed Format	<u>View Document</u>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	10	10	10	10

File Description	Document
Institutional Data in Prescribed Format	<u>View Document</u>

# 3.4 Institution

Total number of classrooms and seminar halls

Response: 10

**Number of computers** 

Response: 25

### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
28.7	28.06	26.4	31.8	26.6

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# 4. Quality Indicator Framework(QIF)

### **Criterion 1 - Curricular Aspects**

#### 1.1 Curricular Planning and Implementation

# 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

#### **Response:**

The curriculum prescribed by Bar Council of India to the law Degree courses is implemented by Savitribai Phule Pune University Pune, at the institutional level and is taught in the classroom by using various lecture methods like Discussion method, Lecture method, Digital Method, Seminar Method, Assignment method and case study Method.

**Meeting**:-At the beginning of the semester syllabus framed by Savitribai Phule Pune University is taken into consideration. And on one of the suitable day, meeting was arranged by the principal along with all full time teachers and C.H.B. Teachers, in Order to discuss Various problems regarding the Curriculum.

**Evaluation of Workload** – The principal gives responsibility to one of the teacher for the distribution of work load as per semester.

**Distribution of subject** – Depending upon the Teachers Qualification, experience and specialization concerned Subjects are distributed among them.

**Time Table** – While framing the time-table , academic programmes , Guest lectures, tutorials and seminars also taken into consideration and as per that time-table is prepared for first and second semester every academic year.

**Lesson plan** – Every Teacher prepares lesson plan as per the subjects allotted to them and puts before principal. The principal observes it carefully and monthly review of the same is taken in monthly staff meeting. So by taking all the precautions effective curriculum was set up as per the scheduled teaching plan accordingly.

File Description	Document
Link for Additional Information	View Document

#### 1.1.2 Number of certificate/diploma program introduced during the last five years

#### **Response:** 0

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

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2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

#### Response: 0

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of participation of teachers in various bodies	<u>View Document</u>

### 1.2 Academic Flexibility

# 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

#### Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	<u>View Document</u>

# ${\bf 1.2.2\ Percentage\ of\ programs\ in\ which\ Choice\ Based\ Credit\ System\ (CBCS)/Elective\ course\ system\ has\ been\ implemented}$

#### **Response:** 25

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 2	
File Description	Document
Name of the programs in which CBCS is implemented	View Document

# 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Addon programs as against the total number of students during the last five years

#### Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs yearwise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<u>View Document</u>

#### 1.3 Curriculum Enrichment

# 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

#### **Response:**

The integrated cross cutting issues relevant to gender, environment and sustainable development, human values and professional ethics and so on are very well covered under syllabus.

Students are made compulsory to read different English newspapers, to watch the news channels, write and publish articles on these issues after the survey.

Gender related issues are handled with proper care as it makes the student aware about the various constitutional provisions and also gives knowledge about the Fundamental Rights, Directive Principles of State Policy, role and function of judiciary and executive and other issues relating to genders.

The environment related issues are also handled by the concerned teachers by engaging the students in various plantation programme through National Service Scheme. For sustainable development teachers gives various directions regarding eco-friendly programmes. By this students also made aware of about environmental issues and impact of environment pollution on human being and on wild life as well.

File Description	Document
Link for Additional Information	<u>View Document</u>

# 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

#### **Response:** 6

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 6

File Description	Document
Details of the value-added courses imparting transferable and life skills	<u>View Document</u>

#### 1.3.3 Percentage of students undertaking field projects / internships

Response: 30.38

1.3.3.1 Number of students undertaking field projects or internships

Response: 48

File Description	Document	
Institutional data in prescribed format	View Document	

### 1.4 Feedback System

- 1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/year-wise
- A.Any 4 of the above
- **B.Any 3 of the above**
- C. Any 2 of the above
- D. Any 1 of the above

**Response:** A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

- 1.4.2 Feedback processes of the institution may be classified as follows:
- A. Feedback collected, analysed and action taken and feedback available on website
- B. Feedback collected, analysed and action has been taken
- C. Feedback collected and analysed
- D. Feedback collected

**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document	
URL for feedback report	View Document	

# **Criterion 2 - Teaching-learning and Evaluation**

#### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.13

#### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	1

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 37.8

#### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
158	121	257	352	291

#### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
560	600	640	640	640

File Description	Document
Institutional data in prescribed format	View Document

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

#### Response: 57.85

# 2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	0	45	44	45

File Description	Document
Institutional data in prescribed format	<u>View Document</u>

#### 2.2 Catering to Student Diversity

# 2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

#### **Response:**

The concerned class teacher interacts with students through lectures or tutorials or surprise tests. Then they discover whether some students are slow learners or advanced learner. The Institution always plays a vital role in the development of slow & advanced learners.

#### A) Advanced Learners:

The institution has a Special programmer for advanced learners regarding their professional skill development.

- 1) An institution organized a guest lecture to motivate the participation of students in competitive exams like Judicial Magistrate First Class, UPSC and MPSC.
- 2) Advanced Learners also participate in state-level moot court, debate competitions & Power Point Presentations.

#### **B) Slow Learners:**

Slow learners students are paid more interest in the class and provided with study resources of notice, home work (assignments). The teacher also interact with students in class room and pays Special attention to slow learners

- 1. The slow learners are allowed to record a lecture either in the recorder, call phase memory card / Pen drive. After a lecture, they hear the recording of that lecture & improve their capacity to understand the concept of that subject which helps them to get acquainted with the concerned subject.
- 2. These slow learners are weak in the English language, to that purpose in institution organized a

special lecture of experts.

3. Through helping to slow learner about increased vocabulary, fluency and accuracy etc. of the English language.

File Description	Document
Link for Additional Information	View Document

#### 2.2.2 Student - Full time teacher ratio

Response: 15.8

#### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 1.27

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
List of students(differently abled)	<u>View Document</u>
Institutional data in prescribed format	<u>View Document</u>
Any other document submitted by the Institution to a Government agency giving this information	View Document

#### 2.3 Teaching-Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### **Response:**

All the above mentioned methods are used in learning through the following activities

#### **Experimental Method -**

- 1) The Group discussion method used in a classroom.
- 2) The Visit to court, Police Station, Jail, chamber, Remand home etc for the purpose of students to know the implementing of the law.

- 3) The paper presentation, Poster present is also included in the Tutorials method.
- 4) Legal quiz, Kaun Banega Crorepati, legal drama, moot-court, and debate are also organized for the student to improve their professional quality.

#### **Participatory Method:**

- 1) The teachers are always encouraging the students for group discussion.
- 2) The Slow learner students are also included in the paper presentation, it may be written as well as oral.
- Motivate the students to participate in various competitions like debate, Moot-court, Sport. 3)
- 4) The final year student has joined the court for the internship to adopt are professional ethics as well as skill to communicate with the client.

#### **Problem Solving Method:**

- The College organized a free legal aid camp in several villages. Senior advocates were also a part of 1) the camp. The advocates solved the legal issues of poor and uneducated villagers.
- The Cell of Clinical legal Aid centre is also established in the college. The final year students 2) participated in the legal aid activities in order to give proper directions to the needy and poor.

File Description	Document
Link for Additional Information	View Document

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 10

File Description	Document
List of teachers (using ICT for teaching)	<u>View Document</u>
Provide link for webpage describing the "LMS/ Academic management system"	View Document

#### 2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 15.8

2.3.3.1 Number of mentors

Response: 10

File Description	Document
Any additional information	<u>View Document</u>

#### 2.3.4 Innovation and creativity in teaching-learning

#### **Response:**

All teaching faculty follows the innovative, creative learning and teaching methods.

- 1) The college organizes various programs for the students to motivate and create interest in the law field. The teachers organized a programme like Kaun Banega Crorepati, poster presentation, legal drama etc.
- 2) In the tutorial, each and every student prepares some legal as well as social issue.
- 3) The college organizes 'Inter-college judgment writing' competition for final year law students.
- 4) The teaching faculty uses the ICT for teaching. It includes the power point presentation and audio videos.
- 5) To motivate the students for using the internet where software is installed for finding the citation of cases.
- 6) College organized 'Internal Moot-Court' competitions for developing the student's advocacy skill in case of chief cross- examination of the witness. Teacher frames the moot problem of inferior courts and students perform the moot drama. It develops the skill of legal Practice and by following in the procedure of the court of law.
- 7) The College organized a debate competition to encourage the students for participation in other college debate Moot court competition.
- 8) According to the subject, teachers used various methods of teaching some time it would be editor a case study method, the problem-solving method, group discussion method, or a Practical oriented method. These various methods are used for the students to understand the concerned topic easily.

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### 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

#### Response: 0

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

### 2.4.3 Teaching experience per full time teacher in number of years

Response: 6.2

2.4.3.1 Total experience of full-time teachers

Response: 62

# 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

#### Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<u>View Document</u>

# 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

#### Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

#### 2.5 Evaluation Process and Reforms

#### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### **Response:**

The college is affiliated to Savitribai Phule Pune University. Theory and practical examinations are strictly followed as per university norms and guidelines. The College Examination Committee ensures the smooth conduct of the examinations. Complete transparency is done in the internal assessment, theory and practical examinations.

- 1) **Theory:** The University has introduced 80:20 (in internal 20 and external examination 80) patterns for B.A.L.L B 1st & 2nd and introduced 100 marks patterns 3rd, 4th & 5th and If the performance of the students in internal assessment is not satisfactory; re-examination is considered. The University has introduced 80:20 (in internal 20 and external examination 80) patterns for L.L B 1st & 2nd and introduced 100 marks patterns 3rd year.
- 2) Visits: The students of Final year of B.A. LL.B. and LL.B. Jail visit, remand home visit, court visit, Police station visit
- 3) Continuous assessment: The performance of the students is evaluated continuously throughout the year regularly by class test, tutorial, seminar, group discussion, PPT and Poster presentation performance in practical, attendance, projects, viva voce examination etc.
- 4) **Internal Test / Midterm exam:** The concerned class teacher conducts a surprise test. In case of internal test, a class teacher displays a notice regarding test on a Notice Board. Savitribai Phule Pune University introduces a new pattern 2017. According to pattern 20 marks reserved for internal is compulsory for student and it is a responsibility of the college to conduct the internal test and disclose their marks.
- 5) **Test & Assessment:** The law college conducts a test as well as do the assessment of student upon which topic taught in class. Test is like pervious decided or surprise. The assessment are collect, check and return to student with remark.
- 6) Class Room Interaction: The teacher in class interacts with students. Teacher arises the question in class & Student Find out the answer. This interaction and feedback are necessary for the student to notice that the student is attentive in the Class.

File Description	Document
Link for Additional Information	View Document

#### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### **Response:**

For the classroom presentation, internal test all records are maintained by the college. The college conducts the internal assessment by displaying notices on notice board of college about the examination. Concerned subject teacher frame out a question relating to the subject and result of the internal test is disclosed in the classroom.

It any student is not present for internal test college again conducts the internal test, new question papers are given to those students and displayed on Notice Board.

The law college maintains internal assessment & robust in terms of frequency and variety.

File Description	Document
Link for Additional Information	<u>View Document</u>

# 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### **Response:**

The law college is affiliated with Savitribai Phule Pune University of Pune. The university appoints an external senior supervisor & also a squad committee for college. Principal appoints an examination grievance committee. From the teachers point a Chief Examination Officer & internal senior supervisor. The appointment of CEO by the principal is sanctioned by the examination department of Pune University.

The examination grievance committee of college includes Principal, CEO, Internal Senior Supervisor, External Senior Supervisor, junior Supervisor, custodian, internal squad committee. The exam conducts under CCTV cameras. The answer sheets are assessed in the central Assessment program. The central assessment program organized by the university in any law college and this college conduct the assessment &then university declares the result. This result is displayed on the notice board of College. The student may apply for Revaluation of result verification of result, photocopy of the answer sheet, If any malpractices committed by any student the college Examination officer are informed to the examination department of the university. The exam department takes an action against the student.

The grievance committee also appoints at the university level - The exam fee is collected by the university if any student wants to re-check the answer sheet, those students pay the fee regulated by the university.

The Institution adheres to the academic calendar for the conduct of CIE.

The college affiliated of Savitribai Phule Pune University.

The Pune University introduces an academic calendar according to the schedule of the concerned subject timeout the plan of teaching academic calendars. In the academic calendar, they disclose the date of connected & concluding of syllabus of this semester.

The prior information of schedule when is given by university then teacher prepares an academic teaching plan& decided their workload according to schedule.

The tentative schedule of the workload of the syllabus, internal examination decided as per schedule. The separate CEO office & officer appointed by a principal for grievances internal examination conducted by the college.

File Description	Document
Link for Additional Information	View Document

#### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

#### **Response:**

The college affiliated of Savitribai Phule Pune University. The Pune university introduces an academic calendar and according to schedule as the concerned subject teacher frame out the plan of teaching. In the academic calendar, they disclose the date of commencement & conclusion of syllabus of the semester.

The prior information of schedule which is given by university then teacher prepares an academic teaching plan & decides their workload.

The tentative schedule of the workload of the syllabus, internal examination decided by schedule. The separate CEO office and an officer appointed by the principal for grievances of internal examination conducted by the college.

File Description	Document
Link for Additional Information	View Document

#### 2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

#### **Response:**

The legal profession is one of the growing the lucrative profession all over the world could they work in some important areas like an advocate, Judge consultant, law officer administrative for achieving student professional college advocacy program.

The local management committee, the teaching staff of law college gather in meeting & decided various program following necessary program for outcomes are as follow.

- 1. Advocacy skill: for the development of advocacy skill, the communication and representative quality must be developed through most court competitions.
- 2. Drafting and pleading: The life of advocacy is dependent on drafting and pleading which is so necessary for the student to have the skill to relate to notice, will deed, judgment writing, draft for court case etc.
- 3. Technical Knowledge: IT software technology is necessary for the law students for searching citation of cases, Supreme Court judgments and for legal information.

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# 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### **Response:**

The college evaluates the attainments of the program outcomes, program specific advocacy skill, college organized moot court debate competitions, to develop a skill of advocacy as well as to develop a communication skill representative quality and technical skill which helps to search a judgment, citations of Supreme Court cases etc.

The cultural program street play, the legal drama which helps to develop students in their advocacy quality.

#### 2.6.3 Average pass percentage of Students

Response: 37.54

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 107

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 285

File Description	Document
Institutional data in prescribed format	View Document

#### 2.7 Student Satisfaction Survey

#### 2.7.1 Online student satisfaction survey regarding teaching learning process

#### **Response:**

### Criterion 3 - Research, Innovations and Extension

#### 3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0.5

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.25	.25	00	00	00

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document

# 3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.2

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 10

File Description Document
Supporting document from Funding Agency View Document

View Document

#### 3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

#### **Response:**

Institution has started a research committee to monitor and address the issues of research. Composition of the research committee is as per the norms suitable to development of research environment in the college, the Committee made recommendations and encourage the staff to under take research.

College established local research committee to address the emerging issues in legal field with aims and objectives —

- 1. To deals the prospectives ambit of research
- 2. To provide basic facilitis and promote research culture among the faculty and students
- 3. To produce new dimensions of legal Knowledge

The Research cell established during the academic year 2017-2018

Sr. No	Name of Faculty	Designation	Position in Committ
1	Smt Sanghamitra Rajbhoj Shambhudeo	Principal	Chairman
2	Smt Jyoti Bhimrao Shinde	Asst. Prof.	Coordinator
3	Mr Prashant Prabhakar Gaikwad	Asst. Prof.	Member
4	Smt Asha Gangadhar Kawade	Librarian	Member

Suggestions made by committee

- 1. Organise seminar on burning issues
- 2. To subscribed the manupatra legal database
- 3. To encourage the student faculty to attain the seminar workshop conference
- 4. To invite the experts in legal field

#### Improvtment -

- 1.organised two days state level seminar on Gender neutrality challenges to sec. 497 of IPC in contemporary society.
- 2. College subscribed the manupatra data base which is helping the students in research and moot court.
- 3. Five faculties published their research papers in ISSN Journal

Certain measures have taken by the institution to facilitate smooth progress and implementation of research schemes/projects Like—

- Liberty to the researcher: Institution provides complete liberty with respect to researcher from the choice of the topic of the research up to the deciding the ambit of the research
- o Libirary: books, magazines, electronic data base and according to the demand of the researcher
- Providing the adequate space of time: Researcher provided adequate space of time by way of lessening the burden of teaching for the time being

Institute has develop scientific temper and research culture and aptitude among students like—

• Moot court Hall — Spacious Moot Court hall provided to students to encourage them in taking part

in the moot court competitions

• Computer Laboratory – Spacious well equipped computer Laboratory with Internet facility provided to the students that they update their legal knowledge from time to time and enhance their capabilities to take part in moot court and research work.

# 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

#### Response: 2

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

#### 3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** No

File Description	Document
Institutional data in prescribed format	View Document

# 3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

**Response:** 0

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

# 3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.5

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

#### 3.4 Extension Activities

# 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

#### **Response:**

Law college under NSS adopted the nearby village Shirasgaon for the following activities—

- 7 Day Special Residential Camp of NSS organized at Shirasgaon where all the staff's participation gave encouragement to the volunteers. On the opening day of camp i.e. on 22nd Dec. 2018 presence of management inspired the volunteers to do all activities of social work.
- On third day volunteers done work of digging canal for the rain Water conservation village water Canal was cleared to ensure the flow of rain water in canal.
- On the fifth day the Market area, Zilla parishad school area cleaned and Conducted rally to propogate people for environment protection. There is village survey Conducted by the NSS students to analyse the socio economic conditions of family in the village, at that time students gave information to the family while conducting the village survey about the Government Programs and

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#### Plans

• NSS camp organized speeches of various dignitaries like Dr. Vinod Vani who delivered speech about AIDS to educate the people in this respect

Extension activities in the neighbourhood community in terms of impact and sensitizing students to social issues and holistic development doing the last five years—

Extension activities in the neighbourhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years

- There is various programs orgainsed by the college during last five years in which free Legal Aid Camps were orgainsed in different villages to educate the people in legal literacy which help them in day today life.
- Conducted rallies for propagating women's right on Women's Day to ensure the girls that they have much legal protection need is to invoke them in the right time and seek remedies available to them in various laws
- To make the people aware about HIV and AIDS conducted rallies as well as play Street Play (pathanatya) on the same subject. The inhuman treatment given to the HIV positive due to lack of adequate medical knowledge, to combat this social issue arrange various speeches to propagate the adequate literacy and scientific knowledge amongst the rural society.
- Organize legal Aid camps to propagate legal literacy amongst the people from time to time and provide the free legal assistance on various legal issues which is not only helpful to the persons but also lesson their unnecessary expense on certain legal affairs.
- . Khasdar Govindrao Adik Law College always take initiative to fulfill its social responsibilities for example it provide free work in NSS camp, organized free Legal Aid Camps, conducted tree plantation in the locality and also conducted blood donation camp to accomplish its social accountability.
- Conducted various informative cultural events to sensitize people on social issues like Child labour and Dowry deaths. Though there is enough legal protection given to them but due to lack of adequate knowledge and natural vulnerability these group always in trouble to resolve this issue various legal literacy program organized which also contains street play and dramas on these subjects.

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

#### Response: 2

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	1

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

## 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 12

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	2	1	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	View Document

## 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 42.74

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. yearwise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
97	75	95	84	80

File Description	Document
Report of the event	<u>View Document</u>
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

#### 3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

#### Response: 1

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

#### **Response:** 3

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	1	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document



#### **Criterion 4 - Infrastructure and Learning Resources**

#### 4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

#### **Response:**

Kha.Govindrao Adik Law College have the following amenities for teaching –learning process proficiently.

**Classrooms:** 08 classrooms out of which 04 are equipped with LCD projectors and audio visual tools. All the classrooms are supported with Wi-Fi or Internet facility.

The establishment has an self-sufficient computer lab with an open access to the students. It is well equipped with 25 desktops in LAN with all the required facilities like printer, scanner, and broadband internet facility of 100 Mbps with Generator facility.

**Library:** library has PC, Home Lending facility, Manupatra data base, Question Bank facilities. It has Audio Visual and e-library resources. It also provides User Orientation and WI FI facility. The institution has a collection of **9700** books, 9 Journals including 5 National Journals and periodicals. With adequate valuable e-books,

**Computing Equipment:** Students are provided with 25 computers with 100 mbps speed internet connectivity and Legal Database like Manupatra and LAN. Students use e-resources with the help of 5 computers in Library and various departments. The computer laboratory having 20 computers run add- on courses like Manupatra, Supreme Court on line etc. Total Area of Library admeasuring which in total 1080 Sq.feet, which is sufficient space for studying.

File Description	Document
Link for Additional Information	View Document

### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

#### **Response:**

Organization encourages the students in sports. Students with outstanding and Hard working

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performance in sports are provided with essential amenities so that their performance well at intercollegiate, University and National competitions. It has all the basic sport equipment to indoor and outdoor games.

**Facilities for sports:** Students are provided with sports facilities:

Gymnasium (1080 Sq.ft.) with Seven Station Multi-gym.

Indoor games like Chess, Table Tennis, Carom, Weight- Lifting etc. Outdoor games: such as Cricket, Volley Ball, Kho-Kho, Kabbadi, Long Jump, High Jump, Javelin, Shot Put (Men/Women), Discus throw (Men/Women).

The programs like self defense for girl students, Marshal Art (Judo & Karate), Weight Loose Program, body building program, physical Fitness and Sport Skill test for First year student are conducted.

#### **Yoga Centre**

The yoga activites orginse reguarly in the college for staff and student. National yoga day was celeberate in college in every year.

File Description	Document
Link for Additional Information	View Document

### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 40

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 16.62

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

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2017-18	2016-17	2015-16	2014-15	2013-14
7.2	5.6	3.6	2.5	4.4

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

#### 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

#### **Response:**

The automation of library is done by using Integrated Library Management System.

The Kha. Govindrao Adik Law College library is using software i.e. e-Campus software. The facility of this software will be available to the faculty members, students, advocates, administrative staff, daily visitors, judges within short time. The latest version of Integrated Library Management System and Bar Coding system issued. By using this software system, it provides the update of all the books, password, Accession of the books, students profiles, fine provisions, validity of issue of those books. From the coming academic year the circulation will be done with the help of e-Campus. The total 9700 data entries of books will be enter in the database.

File Description	Document
Link for Additional Information	View Document

### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

#### **Response:**

4.2.2 - C	ollection of rare Book				
Sr. No	Name of the Book/ Journal	Name of the Publishers	Name of the Author N	.	
			c	opı	es
1	15 Years Digest 1951- 65	, 1 , 01	Chiately D.V.&S.Apfu	.5	
			D. v.&S.Apru		

2	AIR Manual 1979	All Ind	ia, Reporter, Nagpur	Chiately W.W.& Bakhaley V.B.	<b>%</b> 35
3	Quinqueinnalal digest 1976-1980	All Ind	ia, Reporter, Nagpur	Manohar V.R.	5
4	Quinqueinnalal digest 1981-1985	Madras	law Journal office, Mada	ras P Narayanswami	16
5	Industrials Relations act, 1946	Hind la	w house Pune	Gupte A.K. & Digh S.D.	e10
6	Maharashtra Reorganazation tradeunion & preventation of Unfa Labour practice act ,1971 with Rule of 1971	iir	w house Pune	Upadhya V.N.	4
7	Law LEXCION	Wadhw	a & company Nagpur	P. Ramanath lyer	3
8	Law LEXCION	Law (pvt)Ltd	publishers I d.,Allahabad	ndiaVenkatramaya	4
9	Law LEXCION	Ashoka	law House . New Delhi	Justic C.K.Thakker	4
10	HOLY QURAN		ahd Holy Quean Presidenic Reserch	ency-	16
File D	Description		Document	1	

**View Document** 

#### **4.2.3** Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu

Link for Additional Information

- 3. Shodhganga Membership
- 4.e-books
- 5. Databases

#### A. Any 4 of the above

#### B. Any 3 of the above

#### C. Any 2 of the above

#### D. Any 1 of the above

**Response:** D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-	<u>View Document</u>
ShodhSindhu,Shodhganga Membership etc	

### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.88

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.48	0.60	0.61	1.27	0.44

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	<u>View Document</u>

#### 4.2.5 Availability of remote access to e-resources of the library

Response: Yes

#### 4.2.6 Percentage per day usage of library by teachers and students

Response: 88.1

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 148

#### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

#### **Response:**

The law college provides the computer and internet facility for quicker and better access to books and references to all students and faculty members. The college campus is facilitated with Wi-Fi. This Wi-Fi facility is available in the office, library and computer lab. The maximum high speed of BSNL FTTH plan up to 100 MBPS , 750 GB with Wi-Fi-S by optical fiber network is connected. Special arrangements for boys and girls computer room is made by the demand of students. This computer room is made available to boys and girls after lectures and this computer is available for searching different case laws, research work and for note preparations. The teaching staff also used this computer facility for their research work

File Description	Document
Link for Additional Information	View Document

#### 4.3.2 Student - Computer ratio

Response: 6.32

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

**20-35 MBPS** 

**5-20 MBPS** 

**Response:** >=50 MBPS

### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Link to photographs	View Document

#### 4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

#### Response: 56.38

### 4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
18.2	16.5	17.9	12.6	13.9

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	<u>View Document</u>

### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### **Response:**

The college established a Building Maintenance Committee for that purpose they appoint full time civil engineer and other related staff to look after the campus and building. For the daily maintenance the institution appoint electrician, peon, security-guard, gardeners, plumber and carpenters etc.

In the play ground of the premises outdoor game facilities provided as well as gym facilities for the male and female student and the staff. For the maintenance of computers, technician has been appointed by the institution by making annual maintenance contract. Necessary financé is provided by the Management.

The institution has provided required physical facilities and learning resources to the students thereby facilitating teaching and learning. The institution has provided 08 Classrooms including 04 Classrooms with ICT facilities & Seminar Hall. The institution has provided funds for infrastructure such has building construction. Ground is utilized for playing outdoor games like kho-kho ,Kabaddi , Cricket , Volleyball etc. Library functions as key learning resource which is in process of e –Campus software library provides e-resources through e-books, e-journals and legal data base like Manupatra. The institutions keeps updating its IT facilities such as computers internet connectivity CCTV cameras,printers, Wi-Fi modems etc. It has made use of ICT tools for teaching. Students are provides with 25 computers having 50 mbps internet speed in separate lab. There is provision of allotting funds for the budget for the maintenance of physical and academic facilities. These expenses have been mentioned in the audited statements.

File Description	Document
Link for Additional Information	View Document



#### **Criterion 5 - Student Support and Progression**

#### 5.1 Student Support

### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 34.09

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
49	45	98	109	89

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

#### Response: 1

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

#### 5.1.3 Number of capability enhancement and development schemes –

- 1. For competitive examinations
- 2. Career counselling
- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling
- A. 7 or more of the above
- B. Any 6 of the above
- C. Any 5 of the above
- D. Any 4 of the above

**Response:** B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	<u>View Document</u>
Link to Institutional website	<u>View Document</u>

### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 71.92

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
154	94	164	191	180

File Description	Document
-	
Number of students benefited by guidance for	<u>View Document</u>
competitive examinations and career counselling	
during the last five years	

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

#### the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	<u>View Document</u>

### **5.1.6** The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

#### **5.2 Student Progression**

#### 5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 31.64

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	6	14	8	6

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

#### **5.2.2** Percentage of student progression to higher education (previous graduating batch)

Response: 100

5.2.2.1 Number of outgoing students progressing to higher education

Response: 10

File Description	Document
Details of student progression to higher education	<u>View Document</u>

## 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 21.67

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	3	0	1

#### 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	4	2	3

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five	View Document
years	

#### **5.3 Student Participation and Activities**

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

#### Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Document
View Document

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### **Response:**

In law, college exists various committees for a student searching & help for the special help of girls established a sexual harassment committee for conduct an exam smoothly established an exam grievance committee & also security against ragging of student established Anti- Ragging committee.

The earn & learn committee organized under student welfare office for financial help of student & other important committees like cultural, canteen, library, hostel. NSS unit is sanctioned under Savitribai Phule Pune University as well as Alumni registered under societies Act.1860 vide registered.

The student also participates in activities in Socio culture, sports, days celebration etc. In day's celebration teacher days, traditional days' Annual gathering etc.

In this cell the women grievance call organized & one of student (girls) representative member of this committee, If this committee receives any grievance, happened against girl the committee takes immediate action sorting this matter. The same work is done by the anti-ragging cell for support of the student.

The Student involves & contribute in various committee like Annual program, sport, library, anti Ragging, student redressal committee, internal Quality Assurance, student Welfare committee.

The library committee also include Head of the college, Faculty member & administrative staff. Library

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committee meeting decided a problem & future plan. Purchasing book, Journal, Magazines etc.

The Student welfare committee is along with student welfare office. Though walk for student development program like self-defence, disaster management. Nirbhay Kanya Abhiyan, as well as earn and learn scheme for the student.

Following committee are exist in college.

- 1. Sexual Harassment Committee.
- 2. Student Welfare Committee.
- Library Committee. 3.
- 4. Cultural Committee,
- 5. Canteen committee
- 6. **Anti-Ragging Committee**
- 7. Earn & learn committee
- 8. Exam grievance Committee
- 9. Internal Camp Committee etc.

File Description	Document
Link for Additional Information	View Document

#### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 2.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	2	4	3

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

#### 5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### **Response:**

Alumni of the college established in June 2017.

The member of alumni is 60 or more. These alumni give guidance to the student for competitive exam. Like Judicial magistrate first class.

They alumni participate in cell & get the opportunity to a student in the field of advocacy. Alumni gather twice in a year & also invite in a guest lecture, workshop, days like Human right, consumer day, women's day, environment day's etc.

Alumni financially help for college in case of legal aid camp & also help in different activities.

#### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

#### ? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	View Document

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

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#### **Response:** 7

#### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	2	1	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document
Report of the event	View Document

#### Criterion 6 - Governance, Leadership and Management

#### 6.1 Institutional Vision and Leadership

### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

#### **Response:**

The leadership of the law college encourages the staff to participate in the process of decision-making during the meetings of the institutional functioning. The Principal of the college is constantly engaged in meetings with the other bodies of education and Government of Maharashtra, the University Authorities, the BCI, the Management and Social Organizations etc. The leadership in the Trimurti Pawan Pratisthan Newasa is dynamic and always with the new ideas and plans running with the time which are implemented in the college through action-plans and the stated vision is realized in terms of output at the end of the academic year. The management constitutes different cells and committees which work according to the vision and mission of the college. The leadership regularly analyses the activities of the goals and objectives of the institution to the satisfaction at large. The policy statements are channelized through instructions, guidance and feedback. The management through constant vigilance analyses the functioning, growth and development of the institutions in the interest of beneficiaries.

File Description	Document	
Link for Additional Information	View Document	

#### 6.1.2 The institution practices decentralization and participative management

#### **Response:**

The law college management is separated into two tiers relating to plans and management operation. first it has its independence at academic level and secondly its work through official plans i.e. office management. As per the decentralization of management work distributed by Principal of law college level. Such committee work and function as per the direction and resolution of meeting guidelines provided or assigned by principal. Each committee member jointly and separately implements the strategic plan for upcoming work. Such work must be perform by various committee comprise of teaching non teaching staff and Finance and account section officer of the law college.

Some of additional work relating to academic work like arrangement of seminar programme workshop various birth anniversary, death anniversary as per university circular .The student committee has been decentralised by academic management .

#### **OFFICIAL MANAGEMENT:**

Our law college management committee allotted work to every member of non teaching staff and supportive staff relating to office management. The head clerk supervise and monitoring over the functioning of work allotted to clerk of non teaching staff member of committee as per necessary.

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Our law college management also separately monitor and examine the financial work of account section, purchase books, article, furniture and all examination admission fee are collected by Sr. clerk and Account which is accountable to Principal.

The Organization structure is divided into following head which is given below.

- Governing Council: The Parental Authority is our governing council which consist of President and other board member of council. They take decision relating to framing and making policy in meeting of governing council and provide effective planning and development for law college.
- Principal :Our principal Implement the strategic plan of governing council in college through faculty in academic and other work through non teaching member .The development and planning work also monitor by principal
- Faculty: The faculty member try to fulfil the work allotted to them and also effectively completely within prescribe period of allocated duration .

File Description	Document
Link for Additional Information	View Document

#### **6.2 Strategy Development and Deployment**

#### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### **Response:**

The Law College has perspective /Strategic Plan for fulfilling the overall development infrastructure facilities for the academic ,culture, sociological development of institution . The law college having strategic Plan since inception .Law college have five rear plan for perspective planning for the period 2018-2022 which covers the following aspect pf college mission .

1. Perspective Plan of opening P G Course in college: The aspect of opening pfpost graduation course in college for providing higher education at college level for better future of student in legal educational field. The PG course is not available near by any law colleges for which most of the student har to go to district level hence there is necessity to open PG course for law student at college level in two subject

#### PG Degree of LL.M 1)Constitutional Law

#### 2) Criminal Law

- 1. College also having planning to start Short term diploma course in 1) Cyber Law Diploma of Six Month 2) Human Rights Diploma of one year The proposal for such is in process.
- 2. Some of perspective plan is pending before the pune university during last years for sanction we are ready to implement within specific duration of time. the planning and development by our college for which proposal os submitted to pune university in 1) Parking Shade in college 2) Educational Equipment for sports.

Strategic Plan: Some of the planning and development committee put forward strategic plan.

- 1. For providing research centre at college level in law field .
- 2. To undertake Study and Training project relating to student in legal Aids ,Judicial Exam, Moot Court Competition At State Level
- 3. To Arrange Seminar, Workshop of Stale and National in our college.

File Description	Document	
Strategic Plan and deployment documents on the website	View Document	
Link for Additional Information	View Document	

## 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### **Response:**

- The administrative body takes decision and plan for all academic and administrative activities with the coordination of the Principal, Vice Principal, and staff for the whole academic year. The governing council decides all the development activities of the college, introduction of new academic programmes, taking policy decision and faculty recruitment.
- The staff academic council is responsible for academic matters, framing academic programmes, policy approval, courses and time allotment to staff, scheme of examination, unit test and rules and regulations for conducting exam and evaluation.
- Members participate in decision making process, giving counselling to students and analysing feedback. The Principal as chairperson is responsible for quality enhancement, quality sustenance in all academic activities and propose recommendations for educational services in academic and administration for further extension.
- The college has established Student grievances redressed Cell comprising ,the cell meets and interacts with students regularly.
- Students are asked to come to cell and represent their personal, professional and academic grievances freely and frankly.
- Grievances of students such as academic performance, infrastructure, library requirements, transportations, health, water supply, teaching learning process, programmes for slow learners, for games, curricular and extra- curricular activities and other personal grievances are represented to redressed cell by students. The Grievances redressed cell takes action to redress the grievances represented by the students immediately and effectively.
- A suggestion box is also installed in the campus to put letters of grievances.

**Service rules, Recruitment, Promotional policies and Procedures:** In accordance with BCI, Government of Maharashtra, Savitribai Phule Pune University and Trimurti Pawan Pratisthan, Newasa.

Grievance Redressed Mechanism: The grievances of the students and staff are addressed through a

Grievance Redressed cell. The complaints are received either personally or through complaint boxes installed in the college. The complaints are scrutinized and as far as possible redressed at the college level. If the individual is not satisfied with the redressed, he/she is free to approach top management.

File Description	Document
Link for Additional Information	View Document

#### 6.2.3 Implementation of e-governance in areas of operation

- 1. Planning and Development
- 2. Administration
- 3. Finance and Accounts
- 4. Student Admission and Support
- 5. Examination
- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

#### **Response:**

#### **Function of Academic and Administrative Bodies:**

Governing body	Plan for providing and augmenting educational facilities, revie	w and
	budget, development of infrastructural facilities	es.

	College Development Committee	To give advice on College functioning, maintenance, quality impro
		as local guardian of the college.
	Anti-ragging Committee	To make preventive action plans and create awareness about ragg
		evil and repercussions thereafter.
	Staff Academy	To arrange lectures on various topics for enriching the s
	Students council	Involvement in various college activities and also for holistic de
	Library Advisory Committee	Advice about up gradation of resources, annual budget and verifica
	Examination Committee	Conduct and monitor examination process
	Research Committee	Coordinate research activities
	Grievance Redressed Cell	Collect and redress the grievances.
	Admission Committee	Counseling students and providing admissions.
	Women Empowerment Cell	Organize and conduct programs related to women empower
	Gymkhana Committee	Planning, executing and monitoring sports activities
	Sexual Harassment Prevention Cell	Create awareness against sexual harassment and repercussions
	Career Guidance and Placement Cell	Counsel, motivate, inform about career and competitive examination
		schedule of examinations.
	Alumni Association	Interact with alumni through Alumni meet
	SC/ST / OBC, and Minority Cell	Ensuring proper implementation of reservation policy in the Coll
		proper implementation of reservation policy in the College. \$upp
		issues relating to the <i>minorities</i> .
	Internal Compliance Committee	Collect and resolve complaints from the staff and stude
	Feedback committee	Collect and analyze feedback from stakeholders and submit the repo
		action
	IQAC	To ensure the quality in teaching, learning and evaluation process.
		for further development and supervise college activiti
	NAAC Steering Committee	To collect and process the data for inclusion in Self Study Report a
		NAAC Peer Team during their visit.
-		-

File Description		Document	
Link for Addition	nal Information	View Document	

#### **6.3 Faculty Empowerment Strategies**

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### **Response:**

The college has effective Welfare schemes available for teaching and non-teaching staff.

- Home available at Trimurt Pawan Pratishthan.
- Group medical Insurance of each employee with family cover.
- Teachers are granted T.A./ D.A. and registration fee for attending Seminars / Conferences / Workshops / Symposium as per norms laid down by Joint Director, Higher Education.
- Teachers are relieved for paper setting, central assessment program and for working in various committees if they are appointed by the University.
- Internet facility has been provided to all
- Health awareness camp for stress management of teaching and non-teaching staff.
- Provision of canteen in campus.
- Vehicle loan.
- Home loan.
- Emergency advance provided.
- LIC Insurance
- Medical leave
- Special Casual leave

File Description	Document
Link for Additional Information	View Document

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

#### Response: 24

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	0	2	2

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years	View Document

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

#### Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the

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Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

## 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

#### Response: 0

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

#### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### **Response:**

The Principal of law college place teaching and non teaching performance appraisal report collected through the feedback of student .it is firstly observed by principal in monthly report about every teaching and non teaching staff member .Primarily information and notice given to each member about to improvement .In every six months principal submitted report about teaching and non teaching staff progress and weakness before the management committee. Finally with regard to the shortcoming in performance of teaching, non teaching and adminirastive staff performance the reviewed committee and disciplinary committee take action in annual meeting. if necessary principal took action on their own basis if there is mismanagement or problem in functioning the college routine work due to teaching or non teaching behavioural activity which s against the rule and regulation of institution .

Principal submitted their report regarding action to governing body. minor decision should be taken by principal about

- 1. Issuing notice of non performance of daily work.
- 2. intimations given to take follow-up of completion of syllabus
- 3. To maintain discipline in college premises
- 4. To give notice about disciplinary action
- 5. To give information about action to aggrieved party
- 6. To take necessary action instantly.
- 7. To discontinue from service of college with reasonable fine.

Major and crucial decision relating to removal or discontinue from service permanent staff taken by governing council meeting after submission of Performance Appraisal Report by Principal.

Review of work done by faculty member also appreciate by way of the extension of service ,increments in salary ,award of best teacher etc.Detail relating to teacher evaluation discused under criterion 2.5 of S S R of Kha Govindrao Adik law college.

#### **6.4 Financial Management and Resource Mobilization**

#### 6.4.1 Institution conducts internal and external financial audits regularly

#### **Response:**

Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words

There is functional mechanism set up in our Law college for Audit system into two tiers. All External Audit during academic year 2013-14 to 2012017-18 are audited by Charter Accountant (C.A) each year. Also we make our audit internally at college by frequently checking record with proper entry in Account Books also observe proper maintenance of such files which are updated day to day.

The internal and external audit has been dully check by auditor and if he observed any objectionable in accounting he report to submit files of concern bodies relating to Receipts, Funds ,Amount after proper verification he certified such Audit report.

He put the audit before our principal and President for finally .He thereafter sanctioned for final audit form C .A. He then issue Audit Copy of College duly seal and certified by him.

File Description	Document
Link for Additional Information	View Document

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

#### **Response:** 6

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.25	1.25	1.0	.50	2.0

File Description	Document
Details of Funds / Grants received from non- government bodies during the last five years	View Document
Annual statements of accounts	View Document

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### **Response:**

#### Response:

The law college has adopted the strategic for mobilisation of fund and their optimal utilisation of resources. The institutional on receiving various funds included in the budget allocated every year as per the perspective planning and development strategy.

The governing bodies made proper plan for the fund provided for construction and development under the vaikunthawasi Smt . Thakubai Haribhau Ghadge Patil Gramin Mahila Vikas Mandal , Telkudgaon of One lakh Rupees donated to Khas .Govindrao Adik Law college, Shrirampur. During the academic YEAR 2013-14.FOR CONSTRUCTION WORK OF COLLEGE BUILDING FUND.

The funds received from different sources to institution /college for the development of law college in rural and useful for society to sustained in competitive world with other law colleges .

Such utilisation of fund in the proper way and in within safe hand. Our college advisory committee and management put a strategic plan for best uses of maximum fund under various head.

The internal auditor monitor watch the check those fund utilizing as per norms .the

#### **6.5 Internal Quality Assurance System**

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### **Response:**

Kha. Govindrao Adik Law College has its own internal Quality Assurance cell (IQAC). For the development and progress of the institution .We adopted new techniques , equipment's and methods of teaching and learning process in our college .Some of programmes are well organised for the encourage the rural people about the importance legal knowledge by way of providing legal Aids Camp ,Free legal Services ,providing free services by our Free legal Aids Services .

Providing free service by our Practicing Advocates to needy and poor people so as not being away from rights to free legal assistance for litigation. Also arrange various guest lecture for qualifying judicial examination , Entrance exam of law CET in our college , MPSC Exam ,and various Competitive examination

Teaching Planning: Teacher has to develop himself in various ways with changing the teaching and learning and self assessments in the academic activities in college. Some of they adopted in our college as a part of internal Quality Assurance cell. Some of teaching innovative methods are

- 1. The learned teaching staff of the college is dedicated to help the students and to bring out their best.
- 2. The college has guest faculty of eminent lawyers.
- 3. The College provides Internet facilities for the students.
- 4. The college organizes Moot Courts, Seminars, Group Discussion, Workshop, for the students for their all-round development
- 5.One of the most distinguish features of the college is its huge computerized library well equipped with Books, Law Journals, Periodicals, AIR.
- 6. The governing body of the college / society is always extending their hands of co-operation to help the students to achieving their goals
- 7. Teacher adopts PPT in teaching to clear to subject with visual.
- 8. Subject teacher must provide task to student after completion of syllabus
- 9. Conducting various research, workshop for faculty for improvement.

Arrange seminar at State level, National level in college level.

File Description	Document
Link for Additional Information	View Document

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### **Response:**

The Govindrao Adik law College has its own Internal Quality Assurance Cell (IQAC). The development

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and progress of the institution we adopted new techniques, equipments and methods of teaching & learning process in our college. Some of the programs are well organized for the encouragement of the rural people about the importance of legal knowledge by way of providing Legal Aid Camp, Pathnatya, Free Legal Services, and Providing free services by our passing advocates in litigation to poor and needy. Also arrange various guest lecturers for clearing Judicial Exam, Entrance Test, and MPSC class.

Teaching Planning Related to their internal & external development carried out through,

#### 1. Teaching Innovative Methods:-

Every member of faculty have actively participate in the Internal Quality Assurance cells relating improvements in teaching and learning by adopting various innovative idea, methods and techniques in new era. Like:-

- 1. Teachers use PPT slides relating to case study of moot court.
- 2. Teachers uses the own PPT of subject in class room through projector.
- 3. Teacher uses some time head speaker for effective teaching.
- 4. Available study materials to students by teacher of relevant subjects.
- 5. Solve their queries and question relating to subject and class teacher before college pre-examination.
- 6. Conducting test and group discussion of student by subject teacher every month.

File Description	Document
Link for Additional Information	View Document

#### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

#### Response: 0.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

#### **6.5.4** Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
- 2. Academic Administrative Audit (AAA) and initiation of follow up action
- 3. Participation in NIRF
- 4. ISO Certification
- 5.NBA or any other quality audit
- A. Any 4 of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Annual reports of institution	View Document

### 6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

#### **Response:**

Effective learning method in learning process is yet to be introduced. Participatory and experiential learning through projector, surveys method for moot court problem, field trips (High Court ,Supreme Court visit ), experimental method on spot places , simulated learning. Student centric methods like individualized methods like programmed learning, computer assisted instructions, tutorials, discussion cum demonstration method etc are in use

Remedial classes and tutorial system to be strengthened and formalized. Tutorial for computer literacy, teaching skill development for trainees, training programmers for digital display board, CCTV

installation, monitoring and repair communicative English for language skill development etc

Limited modern teaching aids are used for Under graduate for law student is assets of the college has been enhanced almost law department in equipped with LCD, desktop ,laptop ,overhead projector ,internet facility (Wi Fi campus ), there smart classes initiated , availability of software like legal development , legal software in library is use fulfilling working and static model educational CDs , You tube lectures etc are used founder standing supreme court cases level classes.

Effective learning method in learning process are yet to be introduced. Participatory and experiential learning through project methods, surveys for dissertation, field tips (excursions), experimental method, simulated learning. Student centric methods like individualized methods like programmed learning, computer assisted instructions, tutorials, discussion cum demonstration method etc are in use.

#### **Criterion 7 - Institutional Values and Best Practices**

#### 7.1 Institutional Values and Social Responsibilities

### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 18

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	4	3	3

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

#### 7.1.2

- 1. Institution shows gender sensitivity in providing facilities such as:
  - 1. Safety and Security
  - 2. Counselling
  - 3. Common Room

#### **Response:**

Institution shows gender sensitivity in providing facilities such as.

- 1. safety
- 2. Counseling
- 3. Common Room

In order to provide adequate safety and security towords gender sensitivity to the girls students. The college has women Principal to attend the needs and problem of girl's students. Lady security guard also has appointed to ensure security and safety in the campus. The College has formulated a seprate committee of womens staff to monitor safety and security of the girls in the campus, on ground, and in library. A seprate entrance, bicycles stand and common room facilies have also provided. Firstaid box, sick room is also provided. Hostel facility are also provided to the girls student within the premise.

All Students are given identity cards and made it compulsory within the campus. The college has 32 CCTV's in the campus. Campus are uder CCTV surveilance 24 X 7. The college has ladies common room with all nesessary facility for students. A special CCTV camera has installed in front of room.

The college regularly conducts health check up, Hb check up, Personality development and legal aid camp for girls student.

#### **Counseling:**

The Law college also organises counseling programs for students in which experts from NGO's and Medical staff are invited. Sometimes parents of the students are also invited by the law college to discuss their role towards their pupil.

#### Common Room

The college has ladies common room with all nesessary facility for students. A special CCTV camera has installed in front of room.

College has also established the cells like - Women Empowerment, redressal, antti ragging and students grievance cell

#### 7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

#### Response: 8

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: .8

7.1.3.2 Total annual power requirement (in KWH)

Response: 10

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

#### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

#### Response: 8

#### 7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: .8

#### 7.1.4.2 Annual lighting power requirement (in KWH)

Response: 10

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

#### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

#### **Response:**

#### **Solid Waste Management:**

The college has separate for soild waste system for collection and disposal for all type of wastes, college conducting various programs and awareness camps in rural areas to create awareness among the students and society.

#### **Liquid waste Management:**

The liquid waste is categorised in to hazaordous and non hazardous wastes which is collected and disposed in the area recommended by the municipal corporation. The kitchen liquid waste materials are collected and disposed as per the guideline given by municipal corporation.

#### **E-Waste management:**

The used electronic articles of UPS, batteries, Hard disk, computer equipment's are used continuously by repairing process and disposed properly.

The students are also made aware about the use of plastics and they have advise to not use it in the campus. so the college is plastic free campus.

#### 7.1.6 Rain water harvesting structures and utilization in the campus

#### **Response:**

The scheme of Rain water harvesting has introduced by Shri. Kha.Govindrao Adik Law college, Shrirampur. During the month of June to August the rainy water was harvested. As from the above roof of the college, the water flowing from it was collected through pipes which was attached to the roofs. At the extreme end of the building area two water to tanks are fixed in which the pipes were attached and the water flowing from the roof was collected in pipes attached to the water tanks and if is stored in it and such type of stored water by rain water harvest method was used for watering the plants and trees grown in college premises. The compost made out from the solid and liquid waste management is used for the following plants for its proper growth and water stored by rain water harvest method was used for watering the flowering plants as well. So different flowering plants, showy & ornamental plants are well grown by these methods. The budding flowers like china rose, rose, marigold ,jasmine and etc. are sold by the earn & learn students and money is made out of it as they don't have any source of income as they belongs to rural, tribal areas and different vegetables were also grown in the college premise and sold. So such type of care is taken during rainy season and use that stored water in monsoon and winter season in order to sustain the garden and vegetables.

#### 7.1.7 Green Practices

- Students, staff using
- a) Bicycles
- b) Public Transport
- c) Pedestrian friendly roads
- Plastic-free campus
- Paperless office
- Green landscaping with trees and plants

#### **Response:**

Students and staffs are using

- 1. Bicycles
- 2. Public Transport
- 3. Pedestrian friendly roads.
- 4. Plastic free campus.
- 5. Paperless office
- 6. Green landscaping with tress and plants.

#### **Green Practices**

#### Bicycles -

The college is situated in tahshil place and most of the students are from its rural part. so the students are coming from various places nearby on bicycles. In order the decrease or to minimize the air pollution, and minimizing the use fuel.

#### Public Transport -

The public transport buses are available, so many students and staff are used transport system.

#### Pedestrian friendly roads:

some of the staff and students are uses the pedestrian as a part of eco-friendly program.

#### Plastic free campus:

The use of plastic dishes, bags and articles are totally prohibited in the campus of law college. so the students and staff are aware about the impact of plastic. the college campus is free from plastic articles and bags

#### Paperless office:

The Law college has decided to introduce the administrative office should the free from paper, so they had started to maintain the information of students teaching & non teaching and all the details of the academic information are stored in computer and devices. the college s also trying to improve the e-governance and paper free office.

#### **Green landscaping with trees and plants:**

The premises and ground of Law college is occupied with greenery and the college had maintain garden and its some of the area is covered with trees, ornamental and showy plants in order to make the environment cool. By development of such type of greenery the atmosphere becomes pollution free.

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

#### Response: 0.5

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component yearwise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
.25	.18	.15	.10	.024

File Description	Document
Details of expenditure on green initiatives and waste	<u>View Document</u>
management during the last five years	

#### 7.1.9 Differently abled (Divyangian) Friendliness Resources available in the institution:

- 1. Physical facilities
- 2. Provision for lift

- 3. Ramp / Rails
- 4. Braille Software/facilities
- 5. Rest Rooms
- 6. Scribes for examination
- 7. Special skill development for differently abled students
- 8. Any other similar facility (Specify)
- A. 7 and more of the above
- B. At least 6 of the above
- C. At least 4 of the above
- D. At least 2 of the above

**Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
link to photos and videos of facilities for Divyangjan	View Document

### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

#### Response: 9

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	02	01	01

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

### 7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

#### **Response:** 5

### 7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Report of the event	<u>View Document</u>

#### 7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers, manuals and brochures on human values and professional ethics	View Document

#### 7.1.13 Display of core values in the institution and on its website

**Response:** Yes

File Description	Document
Provide URL of website that displays core values	View Document

## 7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

#### 7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes	
File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

### 7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove	View Document
institution functions as per professional code	

# 7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

#### **Response:** 9

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	02	02	01

File Description	Document
List of activities conducted for promotion of universal values	View Document

### 7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

#### **Response:**

College organizes and celebrate Birth, Death, National Festival, anniversaries of national heroes

Sr. No	Birth and Death Anniversaries	Date
01	Environment Day	05th June

02	Yoga Day	21th June
03	03 Independence Day	
04	Teachers Day	05th Sept.
05	NSS Day	24th Sept.
06	Mahatma Gandhi & Lal Bahadur	02nd Oct.
	Shashri Jayanti	
07	Consumer Day	24th Nov.
08	Constitution Day	26th Nov.
09	HIV Day	01st Dec.
10	Human Right Day	10th Dec.
11	Savitribai Phule Jayanti	03rd Jan.
12	Swami Vivekanand & Rajmata	12th Jan.
	Jijau Jayanti	
13	Republic Day	26th Jan.
14	Hutatma Din	30th Jan.
15	Shiv Jayanti	19th Feb.
16	Jagtik Mahila Din	08th March
17	Dr. Babasaheb Ambedkar Jayanti	14th April

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### **Response:**

The institution maintains complete transparency in its financial matters by maintaining a separate account book. The students of law college is in need of any information regarding to financial matters college provides or gives all details either orally, written or e-mail and such information is provided without any delay. The matters related with administrative are properly handled by the principal and makes sure that no one's right should be violated nor their etiquettes fall down to the level . As being the head of the college principal obeys his duty with due care and precaution . He administers the administrative as well as other functions of the law college.

#### **7.2 Best Practices**

#### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### **Response:**

The college have adopted the best practices to maintain the values and ethics, some practices are as follws:

- Appointment of Women Principal
- Special Facilities for women empowerment
- Dreess Code for staff and students
- Sick Room for girls students

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- Common Room for students
- Lady Security guard
- First Aid Box
- Clinical Legal Aids
- Moot Court
- Sieze Fire
- Birth day celebrations of students and staff
- Blood Donation
- Book Bank Scheme

#### Title: **Blood Donation**

The college arrange blood donation camps and creating awareness among the students and staff.

#### **Objectives of the best Practice**

- 1.to encourage the students for social cause
- 2. to involve the peoples participations
- 3.to promote the youngster about the blood donation

#### **Context**

The college has its own commitment towards the society for that we create an tie up with many famous hospitals run by doctors or NGOs. The college also have established amicable relation with them. The NGOs and Doctors help us to organizes the camp's on Blood donation on special occasion. Doctors also helps in creating awarness among youth and community by presenting the s demonstrations and rallies.

- 1. Problem encountered and Resource required: There are some problems in organizations and found ignorance of the people about health. The work is very tremendous. It required financial supports also.
- 2. Community service and free legal aid programme
- 3. Ignorance of the Law is no excuse! There is tremendous unawareness about the law in the society. Illiterate and literate both are equally not aware about law. Therefore, law education to the society is very necessary. The college is imparting training of the law by arranging free legal aid programmes at village level

#### Title:- Book bank Scheme

Object-

1this scheme is provided for only for marganalised Sc and ST Students.

- 2. Set of books are available for them to be taken home completely free of cost.
- 3. To improve educational and legal awareness amongst SC & ST.
- 4. To strengthen their participation.

context: The main aim of the book bank is to make available the set of the books as per the semeter to all the students. As per the cost price of these books are very high so students dont purchase it but lend these books from the library, so by the rules of the lending only one book is issued for total one week and after the book is returned back to the library so that other student will issued that books. As per the scheme set of books are made available to the student so they make use of it throughout the semester.

At the begining of the semester the notice is given to the students to use the book bank facility. The students forward their request for book bank to the librarian by permission through principal.so the set of books is given to these students and after the conclusion of exam the books are returned back.

#### 7.3 Institutional Distinctiveness

### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### **Response:**

The institute is the most important learning and teaching center in law. The institute is different as it is compared with other law colleges in the state of Maharashtra. It is said to be distinct as it provides broadband internet connectivity with other 25 computers. With the inclusion of such distinctiveness the needy students use the facility of filling exam forms and other related online information submitted to website.

The institute has provided the facility of LCD projector in the classroom

Institutional values and best practices are applicable to the college through regulating various gender equity advancement programs. The gender responsiveness of the college is noticeable from the facilities like safety security and common rooms for the girls students. For the best practices, the institute resort alternate energy initiatives by the renewable energy sources, through the creation of rain water harvesting structure, incorporation of disposal waste management in college campus. Staff and students take initiatives in certain green practices by using bicycles and public transport. The trees and plants grown in the premises are part of green landscaping. A large number of expenditure is incurred on green initiatives, and waste management. The institute is well equipped with rest rooms ramps physical facility and makes the provisions of scribes during examinations.

Conclusion;-so depending upon the different criteria it enhances in the various activities of the institute. All the seven criteria are useful for the development of college.

#### 5. CONCLUSION

#### **Additional Information:**

Trimurti Pawan Pratishthan is the parent concern of Kha.Shri Govindrao Adik Law College. The Parent institution is having eight D.ed colleges Five B.ed colleges, one M.ed college, one law college, Home Science, nine Junior colleges and three Senior Colleges, nine English medium school, nine Marathi medium school, one competitive class at Goghargaon, Telkudgaon, Shevgaon, Dhorjalgaon, Juna Dhamangaon Railway, Ahmednagar and Shrirampur. the parent institute is located at Newasa phata having 272 Acres of land alongwith to water storage tank each of them is 35 Acres. Trimutri hostelites are 9350, updown students are 8850 and total staff is 1486. adequtes facilities of mess.Student have conviences of going to the buses.

#### **Concluding Remarks:**

The aim behind establishing the Kha. Shri Govindrao Adik Law College is to provide opportunites to poor and needy student. eventhough the college is not getting any financial aid, the extended activities of the law college is much more in progress even it is situated in tribal and rual area.

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