

CODE OF CONDUCTS

1. Students and staff are not allowed to take any document, papers, photographs, Question papers or any other property of the Trimurti Pawan Pratishthan out of work premises and should take with written permission from the superior authority.
2. The employee shall be personally accountable and liable for to make good any economical loss which Trimurti Pawan Pratishthan may assist on account of his negligence etc.
3. As an employee is responsible to behave appropriately at work.
4. Every student and employee has the right to a working environment free from harassment and intimidation.
5. We avoid conflicts of interest. Always act in best interest of institution. Don't let your personal interests conflict or appear to conflict with the institutional interest.
6. For any damage of loss sustained by TPP the employee himself his legal representatives.
7. The employee should carry out duties and work related to TPP.
8. It is mandatory to obey the rules and regulations of TPP.
9. No employee shall have financial interest with student and his relatives in the course of official duties No employee shall engage himself in same trade of employment outside the scope of his job either in his name or by his family members.



10. No employee shall do such act outside the establishment of TPP if such act likely to influence the discipline and working of TPP.
11. If any employee who contravenes the rules of this service shall be liable for punishment as prescribed by TPP.
12. Every employee should have a copy of service rules so they would abide by this service rules as subsisting and amended from time to time bringing uniformity in the TPP. As for the work of TPP and also the administrative grounds the transfer of employee can be done from one place to another.
13. For the development of staff any employee of TPP may be sent for training on conditions specified by Management committee.
14. Every employee shall work for TPP honestly faithfully and assure themselves to maintain the confidentially regarding TPP's affairs.
15. CEO/ Joint Secretary may inflict such other conditions as are consider necessary for maintaining discipline and fortifying proper conduct of the employees.
16. The employee shall submit passport size snap along with other related documents, certificate testimonials at the time of the joining duties.

